

Chief Executive's Office

Please ask for: Mr T Uren
Direct Dial: (01257) 515122
E-mail address: tony.uren@chorley.gov.uk
Your Ref:
Our Ref: TU/AJS
Doc ID:
Date: 28 June 2005

Chorley
Borough Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Chief Executive:
Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Community Overview and Scrutiny Panel is to be held in the Committee Room, Town Hall, Chorley on Tuesday, 5th July, 2005 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of any interests**

Members of the Panel are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act, 2000, the Council's Constitution and the Members' Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct the minutes of the meeting of the Community Overview and Scrutiny Panel held on 7 June 2005 (enclosed)

4. **Public Participation in the Council's Political Decision-making Process - Scrutiny Inquiry (Pages 5 - 8)**

(a) The Executive Member for Customers, Policy and Performance (Councillor D Edgerley) has been invited to attend the meeting to report on the discussions at the meeting of the Area Forum Working Group held on Monday, 4 July 2005.

(b) To re-examine and revise, if necessary in the light of the discussions with the Executive Member, the Inquiry Project Outline form (scoping document) and determine the next stage of the Inquiry.

A copy of the scoping document agreed at the 9 February 2005 Panel meeting is attached.

Continued....

5. **Scrutiny Inquiry into the Provision of Youth Activities in Chorley**

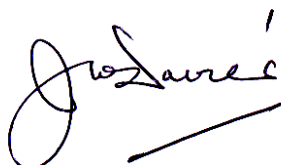
The Panel's draft report and recommendations on its scrutiny inquiry into the provision of youth activities in Chorley were endorsed by the Overview and Scrutiny Committee at its meeting on 16 June.

The Executive Cabinet's decision on the Inquiry report and recommendations will be reported to the meeting.

6. **Town Centre Autumn Fair (Pages 9 - 10)**

A monitoring report of the Head of Property Services on the operation of the 2004 Town Centre Autumn Fair, following the Executive Cabinet's decision on the Panel's recent Scrutiny Inquiry, is enclosed.

7. **Any other item(s) which the Chairman decides is/are urgent**

A handwritten signature in black ink, appearing to read 'Joe Lawrence', with a horizontal line underneath.

Chief Executive

Distribution

1. Agenda and reports to all Members of the Community Overview and Scrutiny Panel for attendance.
2. Agenda and reports to Executive Member for Customers, Policy and Performance (Councillor D Edgerley) for attendance.
3. Agenda and reports to Chief Executive, Deputy Chief Executive/Group Director, Head of Corporate and Policy Services, Head of Customer, Democratic and Office Support Services, Head of Leisure and Cultural Services, Head of Property Services and Assistant Head of Democratic Services for attendance.
4. Agenda and reports to Executive Leader (Councillor J Wilson), Leader of Conservative Group (Councillor P Goldsworthy), Leader of Liberal Democrat Group (Councillor K Ball) and Chairman of the Overview and Scrutiny Committee (Councillor J Walker) for information.
5. Agenda and reports to all remaining Chief Officers for information.
6. Agenda to all remaining Members of the Council for information.